**Iowa-Based or Iowa-Based International**

**Iowa State University Dietetics Internship Application Checklist**

**STEPS:**

1. Choose for which location(s) to apply. [www.dietetics.iastate.edu](http://www.dietetics.iastate.edu)
3. Complete online ISU application. [www.dietetics.iastate.edu/apply](http://www.dietetics.iastate.edu/apply)

**NOTE:** missing any of these steps will preclude you from being considered for the internship.

**INSTRUCTIONS:**

1. ISU offers four different locations and you can apply to more than one if you wish. Details about each can be found on the DI website (see link above). This is for the Iowa-Based or Iowa-Based International applicants only.
   - Iowa-Based (non-refundable application fee: $75)
   - Iowa-Based International (non-refundable application fee: $75)

2. The DICAS portal houses the centralized application (see link above). Contact DICAS or your DPD Director with any questions regarding DICAS. [https://portal.dicas.org/](http://https://portal.dicas.org/)
   - Submit required application fee(s) to DICAS.
   - Complete the online centralized application located at DICAS portal and submit all materials as required.
   - Provide one copy of Official Transcripts from all colleges and universities attended; send to DICAS

3. Complete the ISU Dietetics Internship online application as found on the DI website “How to Apply” page.
   - Submit required non-refundable application fee(s) online to DI ($75 for each location chosen.)
   - Upload required or optional materials as listed below:
     - **(Optional) Completed Prior Assessed Learning (PAL) material if appropriate.** PAL typically applies to the intern with significant, relevant work or life experiences
     - **(Iowa-Based International Applicants Only)**
       - International Rotation Essay

4. Register at D&D Digital Computer Matching to select dietetics internship priority choices (see link above). Additional information is available on their website along with contact information for questions.
   - There is a computer matching fee.

<table>
<thead>
<tr>
<th>November Match (January internship class)</th>
<th>Iowa-Based Code Number</th>
<th>Nationwide Code Number</th>
<th>Iowa-Based with International</th>
<th>Nationwide with International</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>509</td>
<td>563</td>
<td>572</td>
<td>573</td>
</tr>
<tr>
<td>April Match (June internship class)</td>
<td>417</td>
<td>182</td>
<td>136</td>
<td>135</td>
</tr>
</tbody>
</table>

**In the rare case you are unable to upload materials in Step 3, you may email them to: diapply@iastate.edu (must be date stamped by deadline)**