How to Share a Background Check

3 easy steps

1. If you would like to share your background check with others, it’s very easy to do. First login to your account

2. Once logged in, select the order tab on your dashboard. Click on the share button for the order you wish to share.
3. Fill in the name and the email address of the person you wish to share with. Select whether you would like them to have access to a detailed report or a summary report. Click Send Invitation. That’s it!